



Remuera Intermediate School
ENROLMENT FORM

In Zone Closing Date: **Wednesday 4 September 2019**

Out of Zone Closing Date: **Wednesday 4 September 2019 3:30pm**



ENROLMENTS OPEN

Monday 6 May 2019

PROSPECTIVE STUDENTS OPEN MORNING

Wednesday 12 June 2019

08:45am – 10:20am

IN ZONE APPLICATION DUE BACK

Wednesday 4 September 2019

OUT OF ZONE APPLICATION CLOSING DATE

Wednesday 4 September 2019 3:30pm

OUT OF ZONE BALLOT DATE

Wednesday 11 September 2019

PROCEDURES FOR ENROLMENT

1. Enrolment forms will be delivered to the following feeder schools: Meadowbank Primary, Cornwall Park District School, Victoria Avenue Primary, Remuera Primary and Oranga School
2. Monday 6 May 2019
Enrolments for 2020 open
3. Enrolment applications for 2020 will be received by email enrolments@remint.school.nz, mail or in person at the RI office
8:00am – 3:30pm Monday to Friday
4. Applications being mailed should be addressed to:

Enrolment Officer
Remuera Intermediate School
55 Ascot Avenue
Remuera, Auckland 1050
5. Wednesday 4 September 2019
Closing date for Out of Zone applications
6. Wednesday 11 September 2019
Out of Zone Ballot
7. After the ballot Out of Zone applicants will be notified by mail and email of their place at the school or their position on the waiting list
8. To assist RI with its planning, In Zone applications for Year 7 should be received by Wednesday 4 September 2019.
In Zone applicants have automatic right to entry.
9. There are no interviews or testing required prior to the school starts.

ENQUIRIES

Visit our website www.remint.school.nz for information on all areas of Remuera Intermediate School.

The school office is open Monday to Friday 8:00am – 3:30pm.

If you have any queries please telephone 09 522 9890 or email enrolments@remint.school.nz



School enrolment zones stop schools from getting overcrowded, and give children who live in the school area (the zone) a guarantee that they can go to their local school.

WHAT DOES ZONING MEAN?

In a nutshell, zoning means:

- Children who live in the school's area (the zone) are guaranteed a place at their local school.
- If the school has extra places, children who live outside the zone can apply for those places.
- If the school has zoning you need to give an address within this zone when you apply to enrol your child. This must be your usual place of residence. If the school finds that you have given false information, they may cancel your child's enrolment.

Not all schools have zoning.

WHAT IF I WANT TO ENROL MY CHILD AT A SCHOOL, BUT I'M NOT IN THEIR ZONE?

Each year, schools are required to put a notice in a local newspaper saying:

- how many out-of-zone places are likely to be available
- the closing date for applications for these places
- any ballot dates for out-of-zone places.

However, you can contact a school at any time to ask about zoning and have them send you an enrolment pack which will have important dates.

HOW DOES THE APPLICATION PROCESS WORK?

Applicants are accepted in the following order as dictated by legislation with no exceptions:

1. first priority must be given to any applicant who is accepted for enrolment in a special programme run by the school
2. second priority must be given to any applicant who is the sibling of a current student of the school
3. third priority must be given to any student who is the sibling of a former student of the school
4. fourth priority must be given to any applicant who is a child of a former student of the school
5. fifth priority must be given to any applicant who is either a child of an employee of the board of the school or a child of a member of the board of the school
6. sixth priority must be given to all other applicants.

If the board receives fewer applications than there are places available all applicants will be enrolled.

WHAT IF THERE ARE MORE APPLICANTS THAN PLACES?

The school must hold a ballot (draw) to fill the places available, and create a waiting list for applicants who are not successful in the ballot. Within 3 school days of the ballot happening, the school must post letters informing applicants of the outcome of the ballot. Successful applicants then have 14 days to confirm they accept or reject the offer of a place. If they don't respond within that period, the place will be offered to the first person on the waiting list established by the ballot. The Secretary of Education's instructions to schools are that siblings at the same year level should be kept together for the purpose of the ballot, so that if one sibling's name is drawn, the other is automatically successful also.

WHAT IF MY APPLICATION ISN'T SUCCESSFUL?

The school will put you on a waiting list, and tell you your place on the list. If a place comes available and you are first on the list, the school will let you know, and you will have the option of accepting or rejecting the offer of the place. The waiting list expires when the next ballot is held. Meanwhile, you will need to enrol your child at another school.



Each year In Zone applications for enrolment in the following year will be sought by a date which will be published on our website and in a community newspaper local to the school. This enables the Board of Trustees to assess the number of places that can be available to students who live out of zone.

IN ZONE ADDRESSES

In conjunction with the Enrolment Scheme, Remuera Intermediate operates a school zone. All students who live in the school zone are entitled to attend Remuera Intermediate.

The School Zone map can be viewed on our website www.remint.school.nz to gain a pictorial idea of the School's zoning boundaries in addition to a detailed Zone Description. Please also refer to the In Zone Address List below for boundary and address details.

Abbotts Way	Eastbourne	Korokino	Mt Hobson Rd	Rose Park	Waitapu
Ada	Elmstone	Kowhatu	Muir	Ross	Walton
Adam	Ely	Ladies Mile	Ngapora	Rothesay	Wapiti
Aldred	Entrican	(to 88 & 53 inc)	Ngapuhi	Rotomahana	Warrington
Alford	Ewenson	Lauriston	Ngatiawa	Scherff	Westbourne
Appleyard	Fancourt	Lavender	(starts 17&24 inc)	Seascape	Westbury
Ara	Furneaux Way	Laxon	Nolan	Seaview	Wharua
Aratonga	Garden	Leys	Norana	Shera	Wheturangi
Armadale	Gerard	Liley	Nordon	Shore	Wiles
Arney Cres	Glen Esk	Lillington	Ohinerau	Sonia	Wimbledon
Arney Rd	Glenbrook	Lingarth	Omahu	Spencer	Winhall
Ascot	Grand Drive	Loch	Orakei	St Johns	Winstone
Atarangi	Grand View	Lochiel	(to 234 & 265 inc)	(to 99 & 112 inc)	Woodbine
August	Great South Rd	Loreto	Oranga	St Marks	Woodley
Avice	(to 279 & 572 inc)	Lucerne	(starts 34 & 41 inc)	St Oswalds	Woodville
Baden Powell	Greenlane East	Lucia	Ormonde	St Vincent	Wootton
Bassett	Greenlane West	MacMurray	Otahuri	Standen	Wootton
Beatrice	(to 189 & 200 inc)	MacPherson	Paihia	Stirling	Youngs Lane
Bell	Haast	Mahoe	(starts 86 & 91 inc)	Stoneyroyd Gardens	
Belmont	Hapua	Mainston	Parsons	Sunnyvale	
Benson	Harapaki	Mamaku	Patey	Swinton	
Blackett	Haronui	Mamie	Peach	Tahapa	
Bonnie Brae	Highwic	Manapau	Pere	Tahora	
Brookland	Hilltop	Manawa	Platina	Tahuri	
Burwood	Hiriri	Mapau	Portland	Tawa	
Buttle	Homai	Mapiu	Poto	(starts 71 & 72 inc)	
Campbell Cres	Horotutu	Mara	Prescott	Tawera	
Campbell Rd	Houpara	Marewa	Primes	Tawhiri	
(from 108 & 141 inc.)	Hubert Henderson	Market	Pukeora	Te Kawa	
Carmont	Ingram	(to 110&109 inc)	Purewa	Te Kowhai	
Chatfield	Irirangi	Maroa	Puroto	Temple	
Clonbern	James Cook	Martin	Puriri	The Glen	
Combes	Joseph Banks	Matai	Rakau	Tiki	
Conrad	John Stokes	Maui Grove	Rangiora	Tirohanga	
Corinth	Kapua	Maungakiekie	Rangipawa	Titahi	
Cornwall Park	Karetu	Maungarei	Rangitoto	Tonks	
Cotter	Kawau	Mauranui	Ranui	Towle	
Crocus	Keith	McFarland	Raukura	Tuata	
Crown	Kelvin	Meadowbank	Raumati	Upland	
Darwin	Kenneth Small	Meyrick	Rawhiti	Ventnor	
Debron	Kenny	Middleton	Remuera	Victoria	
Dell	Kinder	Minto	Renown	Wahanui	
Dempsey	Kitirawa	Miro	Riccarton	Waiata	
Derry	Koa	Mitchelson	Richard Farrell	Waiatarua	
Dilworth	Koangi	(to 36&35 inc)	Ridings	Waimea	
Dover	Komaru	Momona	Risk	Waiohua	
Dromorne	Konini	Monteith	Robert Hall	(starts 23 & 24 inc)	
Dunholme	Koraha	Mt Carmel	Rockfield	Wairakei	
Dunkerron	Korau	Mt Hobson Lane	(20-66 & 15-79 inc.)	Wairua	



STUDENT INFORMATION

ALL FIELDS ARE MANDATORY

Male Female

IN ZONE

Yes No →

LEGAL SURNAME (As per Birth Certificate/Passport)

LEGAL FIRST NAMES (As per Birth Certificate/Passport)

PREFERRED NAME

DATE OF BIRTH

CURRENT SCHOOL

OTHER LANGUAGES SPOKEN

APPLYING FOR ENTRY INTO

Year 7 Year 8

OUT OF ZONE PRIORITY (see previous page)

2 3 4 5 6

ETHNICITY

IWI AFFILIATION

COUNTRY OF BIRTH

DATE OF ENTRY TO NZ

LANGUAGE SPOKEN AT HOME

(Please select one that applies)

NZ CITIZEN

PERMANENT RESIDENCE

STUDENT VISA

OTHER

FAMILY INFORMATION

LEGAL GUARDIAN/CAREGIVER

TITLE

SURNAME

LEGAL FIRST NAMES

HOME ADDRESS

SUBURB

RELATIONSHIP TO CHILD

POST CODE

PHONE HOME

MOBILE

PLEASE TICK IF THIS IS STUDENT'S ADDRESS

PLEASE TICK IF THIS IS THE FIRST POINT OF CONTACT

PHONE BUSINESS

OCCUPATION

EMAIL

LEGAL GUARDIAN/CAREGIVER

TITLE

SURNAME

LEGAL FIRST NAMES

HOME ADDRESS

SUBURB

RELATIONSHIP TO CHILD

POST CODE

PHONE HOME

MOBILE

PLEASE TICK IF THIS IS STUDENT'S ADDRESS

PLEASE TICK IF THIS IS THE FIRST POINT OF CONTACT

PHONE BUSINESS

OCCUPATION

EMAIL

OFFICE USE ONLY

YEAR 7 ROOM YEAR 8 ROOM

VERIFICATION DOCUMENT

SERIAL NUMBER

EXPIRY DATE

DATE RECEIVED

ENTERED IN EDGE

ENROL

NSN NUMBER



EMERGENCY CONTACT
ALL FIELDS ARE MANDATORY

IN EVENT OF EMERGENCY IF LEGAL GUARDIAN/CAREGIVER NOT AVAILABLE

TITLE	SURNAME	LEGAL FIRST NAMES	
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
HOME ADDRESS		SUBURB	RELATIONSHIP
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
POST CODE	PHONE HOME	MOBILE	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
PHONE BUSINESS	OCCUPATION	EMAIL	
<input type="text"/>	<input type="text"/>	<input type="text"/>	

REMUERA INTERMEDIATE AFFILIATIONS

SIBLINGS (CURRENT/FORMER) OR PARENTS WHO ATTENDED REMUERA INTERMEDIATE

FULL NAME	YEARS ATTENDED
<input type="text"/>	<input type="text"/>
FULL NAME	YEARS ATTENDED
<input type="text"/>	<input type="text"/>
FULL NAME	YEARS ATTENDED
<input type="text"/>	<input type="text"/>
FULL NAME	YEARS ATTENDED
<input type="text"/>	<input type="text"/>

LEARNING/BEHAVIOURAL INFORMATION

Previously received support for or diagnosed with any of the following

- Dyslexia
- ADD/ADHD
- Autism/Aspergers
- Anxiety/Depression
- Other learning or behavioural needs
- Regular medication (Y/N)
- Does this need to be administered at School (Y/N)
If Yes, please provide details below

Details _____

A COPY OF PROFESSIONAL REPORT/ASSESSMENT IS ATTACHED IF AVAILABLE



**IF YOUR SON/DAUGHTER SUFFERS ANY MEDICAL PROBLEMS,
PLEASE CONTACT THE SCHOOL TO DISCUSS APPROPRIATE CARE
AND TO FORMULATE AN ACTION PLAN.**

Has your child had the following vaccinations? If yes, please tick all appropriate boxes.

- 6 Week Immunisation
 5 Month Immunisation
 4 Year Immunisation
 12 Year Immunisation
 3 Month Immunisation
 15 Month Immunisation
 11 Year Immunisation

NAME OF GP

PHONE NUMBER

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HAS/DOES THE STUDENT SUFFER FROM?	SEVERITY (low/medium/high)	MEDICATION REQUIRED (Y/N)
Asthma <input type="checkbox"/> Yes <input type="checkbox"/> No		
Diabetes <input type="checkbox"/> Yes <input type="checkbox"/> No		
Migraine <input type="checkbox"/> Yes <input type="checkbox"/> No		
Epilepsy <input type="checkbox"/> Yes <input type="checkbox"/> No		
Allergy If the answer is yes, what allergies does the student suffer from (e.g. hay fever, food allergies, pet allergies, other?) Requires EpiPen? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Any condition that we should know about? If the answer is yes, please explain, e.g. dietary, physical or health condition <input type="checkbox"/> Yes <input type="checkbox"/> No		
I give permission for the school to administer 1 Panadol tablet or liquid if necessary <input type="checkbox"/> Yes <input type="checkbox"/> No		
I give permission for the school to administer antihistamine tablets if necessary <input type="checkbox"/> Yes <input type="checkbox"/> No		

IN CASE OF ILLNESS, ACCIDENT OR EMERGENCY

1. If the school is unable to contact me, or if the accident is serious, I give permission for the school or delegate to take my child to Accident and Emergency or doctor.
2. I give permission for the school to make such arrangements as are necessary for the treatment of my son/daughter in an emergency and agree to meet any costs incurred.
3. I accept that while my child is a student at Remuera Intermediate it is my responsibility to inform the school of any important medical condition acquired by my child.

NAME OF PARENT/LEGAL GUARDIAN/CAREGIVER

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SIGNATURE

DATE

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PUBLIC USE OF IMAGES

In order to keep our website current, we would like to be able to display photographs of recent school events which may also be included in the newsletter. We need the permission of parents and caregivers to use photographs that may show an image of your child. In most cases, photographs will be of groups.

I GIVE PERMISSION I DO NOT GIVE PERMISSION

SIGNATURE (PARENT/LEGAL GUARDIAN/CAREGIVER)

DATE

CODE OF CONDUCT

I/We accept that our child while a student at Remuera Intermediate will comply with and respect the school's regulations, attendance and uniform requirements and standards of behaviour as set out by the Board of Trustees.

SIGNATURE (PARENT/LEGAL GUARDIAN/CAREGIVER)

DATE

COLLECTION AND USE OF INFORMATION

I agree to Remuera Intermediate collecting personal information on

FULL NAME OF STUDENT

Remuera Intermediate advises that the information I provide may be used for:

Student records for Ministry of Education purposes	Ministry of Social Development purposes to identify possible future employment training or education needs.
Accounting purposes of the Remuera Intermediate Board of Trustees	The Remuera Intermediate Parents' Association
NZ Qualification Authority (NZQA)	Special Education Services

I agree that this information may later be used for statistical and/or research purposes and agree to its use for that purpose, provided that if the information is published in any way it will not identify me or the individual concerned. I understand that the information that I provide will be held at the offices of Remuera Intermediate, 55 Ascot Avenue, Remuera, Auckland. I am aware of the rights of access to and correction of this information.

SIGNATURE (PARENT/LEGAL GUARDIAN/CAREGIVER)

DATE



In Zone Statutory Declarations

(to be completed by in zone applicants only)

You are reminded that to make a false declaration is a criminal offence. The address given at the time of application for enrolment must be the student's usual place of residence when the school is open for instruction. The Ministry of Education has advised that parents should be warned of the possible consequences of deliberately attempting to gain unfair priority in enrolment by knowingly giving a false address or making an in zone living arrangement which they intend to be only temporary. For example:

- Renting accommodation in zone on a short term basis
- Arranging temporary board in zone with a relative or family friend
- Using the in zone address of a relative or friend as an 'address of convenience' with no intention to live there on an on-going basis

If Remuera Intermediate learns that a student is no longer living at the in zone address given at the time of application for enrolment, and has reasonable grounds to believe that a temporary in zone residence has been used for the purpose of unfairly gaining priority in enrolment at the school then the Board may review the enrolment. Unless the parents can provide a satisfactory explanation within 10 days, the Board will annul the enrolment. This course of action is provided under Section 110(A) of the Education Act 1989. Remuera Intermediate may actively collect information to ensure that enrolment data provided is accurate.

I do solemnly declare as follows:

1. That the information contained in this application is true and correct in every respect
2. I confirm that the address which I have provided to Remuera Intermediate School will be the usual place of residence of (Student's name) when the school is open for instruction. ie. First day of term 1.

I will advise the school of any subsequent change of address.

I make this solemn declaration conscientiously believing the same to be true and by virtue of the Oaths & Declarations Act 1957.

Declared at Auckland this

SIGNATURE (PARENT/CAREGIVER)

JUSTICE OF PEACE OR SOLICITOR

DAY MONTH YEAR

Details of the above person authorised to make a Statutory Declaration (please tick one)

Justice of the Peace

Solicitor

FULL NAME

ADDRESS

STAMP



FOR ALL APPLICANTS

- Enrolment Application Form - All sections must be completed and signed by parent/caregiver
- Copy of latest school report
- Birth Certificate or Passport
- For non-New Zealand students: Passport showing residency or Child and Parent(s) passports with student and work visas

FOR IN ZONE APPLICANTS - THE FOLLOWING DOCUMENTS ARE ALSO REQUIRED:

- Statutory Declaration

Owner Occupied Properties

- Rates / Valuation notice or Sale and Purchase Agreement, and
- Latest power account / Welcome Letter

Rental Properties

- Tenancy agreement showing the date the tenancy commenced and the period, and
- Latest power account / Welcome Letter

**WE REQUIRE ALL DOCUMENTATION BEFORE WE CAN ACCEPT AND
PROCESS THE APPLICATION. OTHER DOCUMENTATION MAY BE
REQUESTED TO SUPPORT THE ENROLMENT.**

OFFICE USE ONLY

RECEIVED BY

- EMAIL
- OFFICE

MAIL

SIGNATURE

DATE



www.remint.school.nz

Remuera Intermediate School, 55 Ascot Avenue, Remuera, Auckland 1050
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