

29 April 2019

Dear Parent/Caregiver

**2019 BOARD OF TRUSTEE PARENT ELECTIONS**  
**REMUERA INTERMEDIATE SCHOOL**  
**School profile number: 1461**

Nominations are invited for the election of six parent representatives to the board of trustees. We are introducing a staggered election for the first time so therefore each candidate will be nominated for either an 18 month or 3-year term.

**Nomination Form**

Enclosed is a nomination form to enable you to put your name forward as a candidate in the forthcoming board of trustees' election, or to nominate someone else as a candidate.

*If you have a child enrolled in year 6 at a contributing school, you are entitled to participate in this election.*

**Note:** If you are on the school roll and eligible to vote, you can nominate yourself and do not require a seconder, but you must sign **both** parts of the form.

Complete the nomination form, including the necessary signatures. Complete the candidate's contact details including their address and telephone numbers (home and mobile), and post, hand deliver to the Returning Officer, Remuera Intermediate School, 55 Ascot Avenue, Remuera, Auckland 1050.

Nominations close at 12 noon on Wednesday 15 May 2019.

**Information for Candidates**

If you are a candidate, you are invited to submit an optional statement (up to 400 words), which can include a photograph. It is the candidate's responsibility to ensure that the signed candidate's statement is received by the Returning Officer. If your statement is not received by 12 noon on Wednesday 15 May 2019 your statement cannot be sent to voters with the voting papers.

**Note:** The returning officer may omit or abridge any part of the candidate's statement where it exceeds 400 words, or is offensive or defamatory.

**Voting Roll**

A copy of the voting roll is available for inspection at the school office during normal school hours.

**Eligibility**

Anyone may stand for election for the Board of Trustees, other than those ineligible under sections 103 and 103A of the Education Act 1989. Information about who is eligible is on the back of the nomination form.

**Note:** If you are not on the voting roll you must be nominated by a person who is.

If you would like to know more about becoming a Trustee, there will be an information evening, details to be confirmed. Please check our website for updates [www.remint.school.nz](http://www.remint.school.nz)

**Scrutineers**

A candidate may appoint a scrutineer to observe the vote count. Please advise the returning officer in writing of the scrutineer's name and contact details before election day.

**Voting and results of the election**

If there are more nominations than vacancies for parent representatives, a voting election will be held. Eligible voters will be posted voting papers and any candidates' statements provided, including any photograph, on or before Monday 20 May 2019.

The poll closes at 12 noon on Wednesday 29 May 2019. The three highest polling candidates in the 18 month and three-year term will be elected to the Board of Trustees. The results will be made available at the school and also published in a local newspaper. Nomination forms are available in Te Reo Māori. Please contact the Returning Officer if these are required.