

YMCA Camp Adair

Activity Management Plan



Activity	Initiatives			
Activity Description	Team building activities each based around a scenario using specific apparatus.			
Activity Site	Camp Adair Grove	Water:	Camp Adair	Toilets: Camp Adair
Instructor Requirements	<ul style="list-style-type: none"> Can manage entire group effectively Ensure a first aid kit, radio or phone is readily accessible Conduct pre use checks on the equipment, element, environment Continually identify, manage and disclose hazards and risks Clearly brief the group and ensure they understand their roles and can confidently perform them Ensure correct clothing is worn 			Instructor Level: 1
Participant Competencies	<ul style="list-style-type: none"> Physically able to perform the task Communicate appropriately with the team Psychologically able to perform the task Can understand and follow activity safety rules No current or pre-existing medical injuries that effects the clients safety 			Ratio: 1:12
Equipment	<ol style="list-style-type: none"> Covered footwear Water Clothes appropriate for the wather First aid kit for the area Radio or phone 			Weight: N/A
Policies	Standard operating procedures, SMS, Calling a halt to an activity			
Weather Factors	This activity can be run in most weather conditions			

Site Specific Hazard	Severity	Potential	Management of Hazard	Result
Falling branches from overhead trees	H	H	Site check before activity commences especially after windy or bad weather.	M
Slippery apparatus and ground	M	M	Ensure that clients are aware of the footing and proceed with caution.	M
Activity Specific Hazard	Severity	Potential	Management of Hazard	Result
Client falling off apparatus	L	M	Ensure correct spotting technique is carried out.	M
Abrasions and cuts from apparatus or ground.	L	M	Ensure whole group has appropriate closed toe footwear and clothing on before commencing. Monitor apparatus for signs of wear.	M
Severity & Potential:	<i>L = Low, M = Medium, H = High</i>		Result:	<i>I = Isolates Hazard, M = Minimizes Hazard, E = Eliminates Hazard</i>

Incident Response Plan

