

# YMCA CAMP ADAIR: ACTIVITY MANAGEMENT PLAN

Cargo Climb			
<b>Activity</b>	Climb to the top of the net with a partner		
<b>Activity Description</b>	Camp Adair Grove	Water:	Camp Adair
<b>Activity Site</b>		Toilets:	Camp Adair
<b>Instructor Requirements</b>	<ul style="list-style-type: none"> <li>Can manage entire group effectively</li> <li>Ensure a first aid kit, radio and rescue kit is readily accessible in your area</li> <li>Conduct pre use checks on the equipment, element, environment</li> <li>Continually identify, manage and disclose hazards and risks</li> <li>Clearly brief the group and ensure they understand their roles and can confidently perform them</li> <li>Ensure pre-climb checks are done, Harnesses, Karabiner, Belay Device, Helmet, Attachment</li> <li>Instructor to ensure all equipment is being used correctly, brief group on proper equipment care</li> <li>Take ladders down when not in use, during all breaks</li> <li>Fully induct helper into the SMS and relevant procedures and ensure they follow it</li> <li>The ratio may vary depending on maturity age, experience and skills of the instructor, the conditions on the day, and the activities being undertaken</li> <li>Instructor to be situated in a position where they can assist the belay team if needed</li> </ul>		Instructor Level: <b>2/3</b>
<b>Participant Competencies</b>	<ul style="list-style-type: none"> <li>Physically able to perform the task</li> <li>Psychologically able to perform the task</li> <li>Can understand and follow activity safety rules</li> <li>No current or pre-existing medical injuries that effects the client's safety</li> </ul>		Ratio: <b>1:12</b>
<b>Equipment</b>	<ol style="list-style-type: none"> <li>Harnesses</li> <li>Helmet</li> <li>Covered footwear</li> <li>Water</li> <li>First aid kit in the area</li> <li>Karabiners</li> <li>Belay Device</li> <li>Rescue kit in the area</li> <li>Ladder</li> <li>Long hair tied up, No jewelry</li> <li>Clothing appropriate for the weather conditions</li> <li>Radio in the area</li> </ol>		Weight: <b>120kg</b>
<b>Policies</b>	Standard operating procedures, SMS, Calling a halt to an activity		
<b>Weather Factors</b>	Cease activity during thunder & lightning. Cease activity in winds exceeding 30 knots / 60 km p/h.		

Site Specific Hazard	Severity	Potential	Management of Hazard	Result
Children in close proximity to Initiative, Pamper Pole and Campfire	M	H	Ensure that every member in the group while activity is underway is clear that they are to stay away from the Initiative, Pamper Pole and Campfire for the duration of the session.	M
Low visibility on decking area during Night Ropes	M	M	Ensure that clients participating in the Grove activities at night are aware of ramps/steps when leaving the area at night.	M
Debris falling from Kahikatea Trees	M	L	Instructor to do site check including looking at trees to identify any loose ones, especially after windy/bad weather.	M
Railing and steps	M	M	Disclose potential injury while moving around edges and steps and ensure no one is sitting on the rails.	M

# YMCA CAMP ADAIR: ACTIVITY MANAGEMENT PLAN

Activity Specific Hazard	Severity	Potential	Management of Hazard	Result
Cable and rapid links at top of net	H	M	Instructor to brief group that the climber must not be able to touch the cable at the top.	M
Cargo net	H	M	Disclose hazard and risks of trying to climb over or through the net, including the potential of rope burn. Supervise dismount ensuring that the Cargo Net is pulled away from the fall line of the climber as they are lowered.	M
<b>Severity &amp; Potential:</b>	L = Low, M = Medium, H = High		<b>Result:</b>	I = Isolates Hazard, M = Minimizes Hazard, E = Eliminates Hazard

## Policy Approval

Approved and Signed: \_\_\_\_\_

Position: Camp Manager Date: February 2016

Review by – August 2016

## Tracking Changes

	Who and When	What was Changed
<b>Written:</b>	Steffen Poepjes Feb 16	New format
<b>Amendments:</b>	Steffen Poepjes Feb 16	<ul style="list-style-type: none"> <li>Participant Competencies Updated</li> <li>Children in close proximity to Pamper Pole</li> <li>Rope stretch</li> </ul>